



35 Sunset Blvd
Long Beach Township, NJ 08008
609-494-8801

Meeting Minutes of the HBHYC Board of Directors July, 20, 2019

Meeting was called to order by president Jim Frank at 9:04 AM.

Also present were board members Jay Keough, Kip Wasilewski and Bill Crutchlow. Owners in attendance were the Bill and Joeann Guertler and Tom and Brandi Guertler.

Treasurer Report

Jay Kikawa reported the following via email to the board due to not being able to attend today's meeting:

As Treasurer, I will distribute a 2018 operating budget summary prior to the Annual meeting, as well as a summary of our capital expenses and reserves, however the overall picture is without surprise. We spent a substantial sum in 2018 for Mercadieu's services on the tax audit (22k), but all other expenses and income were, in aggregate, on target. Any noteworthy deviations from budget within a specific category will be discussed at the Annual meeting.

We are transitioning our day-to-day operations banking to TIAA at the suggestion of the Finance Committee. This has the advantage over Bank of America that TIAA is able to "outsource" their CDs to other banks, effectively increasing the FDIC limit at TIAA. This should reduce paperwork.

We have been audited again by our insurance carrier for Workers' Comp insurance. All documents were provided to the auditor quickly by our new bookkeeper at Mercadieu.

We have initiated collection against the owner of J-24 for non-payment of fees. This is the second collection initiated against this particular slip.

NJ has passed a Sick Leave Act, and sick leave request form and policy sheet were distributed to our employees in accordance with state laws. These documents have been sent to the Personnel Committee.

The Board agreed that the President should be established as a second signer on bank transactions and maintain Jay Kikawa (Treasurer) and Ed Meline (Finance Committee) (post meeting).

Marina Manager report:

Routine maintenance ongoing. This time of the year has the highest volume of issues.

Boxes should be broken up before placing in dumpster. The dumpsters are off loaded when full and empty boxes take up unnecessary volume.

One of the Pump out motors was replaced.

The pool passed its annual inspection with no issues and only positive comments from the inspector.
\$100 dollar gift card approved for electrician for very timely service.

Docks and bulkheads:

Engineer (Timothy Rioux) report just arrived. The committee will review and provide recommendations to the board in the near future. The bulkheads were found to be in a state of advanced deterioration. We will develop a plan which will be presented at the annual owner's meeting on 8/25/19 at 9:00 AM.

Tom Guertler (E-1) was added to the Bulkhead and Docks committee.

Tech

Wifi coverage upgrade in progress.

Personnel

An update to the manual is being prepared. This will include the new NJ sick leave regulations.

Raoul has provided a letter of resignation to be effective at the end of October.

A pay increase from \$18 to \$20 dollars per hour was approved for Keith.

Social

The first event was well attended on June 29th. Tonight, live Jazz band 7-9. Friday, Aug 2 will be Greg Warren and the Moon Drips, and a fourth night has been arranged for Friday Aug 23, The Danksters.

Other Issues

Signage at entrance will be improved to prevent intrusion by non-owners.

New no wake signs will be posted.

Carts should be replaced once used.

The board confirmed that the next meeting scheduled is the Annual Owners meeting on **Sunday, August 25th starting at 9am**. This meeting will have election for two board seats for: a two-year term. Jay Kikkawa and Bill Crutchlow current terms are expiring.