



35 Sunset Blvd
Long Beach Township, NJ 08008
609-494-8801

Meeting Minutes of the HBHYC Board of Directors Nov. 11, 2018

Meeting called to order by Jim Frank at 10:02 am.

In attendance in the HBHYC Club House were Jim Frank, Jay Keough, Kip Wasilewski and Bill Crutchlow. Jay Kikkawa joined by teleconference. Additionally, there were 4 owners in attendance and 1 participated by teleconference.

Manager's report:

- Completed: Clubhouse crawl space sump pump and G and D dock finger pier resurface.
- In progress: F dock finger pier re-surface. Pool deck resurface, approximately ½ of old deck has been removed. Joists exposed are good shape—better than expected.
- Scheduled this fall: new pedestals I and C docks and North side storm drain repair. Note that power will be turned off for pedestal work—likely for a short time. Mark will contact any boat owners currently being supplied.
- Board approved work boat insurance policy: \$150/year for one million dollar liability
- Slip K-05 sold, D-01 sale in progress

Bulkhead and Dock Committee: A project plan with options and recommendations for partial bulkhead replacement is being developed and will be made ready for presentation to the ownership at the Aug. 25 annual meeting. The committee will perform a preliminary bulkhead condition assessment and secure the services of a Professional Engineer to provide independent technical support for the project. A project timeline will be presented at the Jan.20 board meeting.

E dock replacement was determined to be a separate project requiring similar assessment and recommendations to be developed by the Aug 25 meeting. (Following the meeting the Board and an owner walked and inspected the north bulkhead and E dock.) This committee will also pursue review and recommendations for internet and security electronic services.

Treasurer Report: New associate membership fee revenue matches expectations. Our workers' comp insurance is being audited by NJ and all documents were furnished to the auditor. We are in compliance with the NJ Sick Leave Act. Problems continue with a few owners falling behind in

their payments. These are being evaluated for escalated actions. Ed Meline, who attended by phone, has been assisting with investment management.

Finance Committee: Will rebalance liquid vs investment accounts. Capital plan and forecast to be finalized for the board by the July 21st meeting. Also performing a review of all expenditures and providing recommendations to help the Treasurer and Board ensure money is being utilized appropriately was requested.

Personnel Committee: Ed Meline will be added to the committee. Will revise the existing Personnel Manual to include updated job descriptions and time off policies for both hourly and salaried staff to meet new regulatory requirements. Appropriate staffing needs are to be reviewed and employee benefits including usage of the facilities policies.

Social Committee: Currently no money is budgeted for this committee. By the Jan 20th meeting, the Finance Committee is to provide input to the Social Committee what their budget is for 2019. Recommendation was made to create a survey to send to owners to solicit input on the type of and desired level of participation for HBHYC social events. A suggestion was made to consider restoring the ping pong table, basketball and exercise room. At one time in the past these were actively used.

Other Issues: No additional issues or concerns were raised.

Owners Comments: No additional owners' comments or input were raised.

The Board intends on continuing similar agendas for upcoming meetings.

The meeting was adjourned at 11:09am.