

High Bar Harbor Yacht Club Condominium Association  
Board Meeting Minutes  
Sunday, March 16, 2014

Board Members

Dave Hall	Present
Alex Millerand	Present
Meaghan Cannon-Keough	Present
Bruce Shulan	Present
Tryg Dahl	Present

Employees

Mark Hazley	Present
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Board Meeting called to order at 9:33 a.m.

Marina Manager Updates (Mark Hazely)

- Decking on Docks B and A finished. Dock G next and last to go
- Replaced 14 power pedestal lights
- Closed off crawl space under building to protect water lines
- Removed Ice Eaters and stored for season
- Alan's electric replaced 4 A/C breaker boxes (Sandy insurance covered)
- Electric readings done and ready for invoicing
- 35 season rentals and 2 new rentals. 9 private rentals. Slips available for rental include 16-35'; 5-40'; 3-45'; 3-60'
- Proposed giving dockhands \$.50 / hr increase.
- Renew workman's comp

Office Manager Update

- Discussed moving Juan to a full-time position from his current part time position. Issues discussed:
  - Juan would be eligible for a pay increase. This would need to be equitable relative to other staff members and within our budget. Suggest using Raul's pay rate as a starting point.
  - Mark was favorable to hiring Juan. Juan can adapt to the needs of the office (interfacing with tenants, owners, and telephone). Juan can also complement Raul as they work well together. Juan can also handle dock and other maintenance tasks.
  - Primary issue is that Juan currently has a subsidized health plan with his employer which will need to be addressed since HBHYC does not offer sponsored healthcare.

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- During transition, ran into computer and email problems which have hampered Mark's ability to send out emails to owners. Bruce offered to help out.
- In future, we may want to consider moving data and/or email out to the cloud. Bruce and Tryg to compare notes.

Meeting Adjourned

Next Board meeting is scheduled for Sunday, April 27, 2014