

High Bar Harbor Yacht Club Condominium Association  
Board Meeting  
Sunday, October 14, 2012

Board Members		Employees	
Tryg Dahl	Present	Mark Hazley	Present
Dave Hall	Present	Stacy Bernstein	Present
Meaghan Keough	Present		
Alex Millerand	Present		
Bruce Shulan	Teleconference		

Executive Meeting at 9:00 a.m.

Board Meeting called to order at 9:35 a.m.

**Budget 2013 – Dave Hall**

- Discussed projected expense increases for 2013 (insurance, labor and utilities)
- Estimate to hit our capital budget of one million within 5 to 7 years
- Projected 4<sup>th</sup> quarter line item to be discussed November 18<sup>th</sup> meeting.
- Discussion of the Budget 2013 to be presented at the December 16<sup>th</sup> Board Meeting

**Acceptance of prior meeting minutes – Dave Hall**

- A **MOTION** was **MADE, SECOND** and **PASSED** (5 to 0) to distribute the September 9<sup>th</sup> Board Meeting Minutes.

**Marina Manager Report – Mark Hazley**

- Installed new freezer at fish station, scheduled electrician to finish hook-up. Modified the fish cutting station with drain and installed NJ Size and Possession and Seasons sign at fish station.
- Replaced old metal clamps at north bulkhead
- Comcast Cable has been here for the past 8-days to eliminate issues. Our cable is adequate. Installed new connections at all pedestals and new junction pedestals throughout the marina which is 90% completed.
- Pool furniture fabric was removed and re-stitched at canvas shop at no cost.
- Air condition units are turned off and covered for the season.

**Office Manager Report – Stacy Bernstein**

- 4Q2012 Condo Fee invoices were sent by e-mail in September with a due date of November 1<sup>st</sup>. Late Fee's will be applicable on November 5<sup>th</sup>
- Currently there are four (4) owners who are past due on the 3Q2012 CF.
- Current AR @ \$3,684.79
- One (1) owner is past due on the 2Q2012 and 3Q2012 CF
- Boat slip I-19 is pending to close in October 2012
- 32 boat slips listed for sale
- Our lease with Pitney Bowes postage machine expires in December 2012. Policy is to call within 30-days to schedule return. Savings of \$528/year.
- Slip Listing Agreements – need final revisions and I would like to send out to owners in October.
- Bank of America in Barnegat Lights closed on Oct 12<sup>th</sup>. There is a Bank of American in Ship Bottom and TD Bank in Beach Haven. HBHYC office does not have petty cash or change. Please bring change or singles if you will be using

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the vending machines, washer and dryer. There are a few ATM machines in Barnegat Light (Inlet Deli, Barnegat Light Liquor store and Gulf station)

**Clubhouse Event Policy**

- We will not allow non-members of HBHYC to rent the clubhouse.

**Wireless Network – Tryg Dahl**

- Tryg sent Tom Gardner the information from his company upgrade. Tryg will research the performance and equipment this month and give an update at the Nov 18<sup>th</sup> meeting
- Currently we are paying Comcast Premium @ \$99.95 (speed @ 22-5) for band width. Stacy to provide Tryg with current Comcast invoices to research and inquire about service upgrade.

**Signs – Dave Hall**

- Discussed putting letters at the end of each dock for boaters to know dock locations
- A **MOTION** was **MADE, SECONDED** and **PASSED (4 to 0)** to installed letters at docks
- Inquiring a price for sign designating HBHYC at fairway entrance

**New Business – Dave Hall**

- None at present time

Meeting adjourned at 10:48 a.m.

**Next schedule Board Meeting is  
Sunday, November 18<sup>th</sup>**