



High Bar Harbor Yacht Club Condominium Association
Board Meeting ~ Sunday, November 20, 2011

Board Members

Meaghan Cannon	Present
Bruce Shulan	Present
Jim Frank	Present
Dave Hall	Present
Tom Gardner	Present

Treasurer

Ed Meline	Present
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Employees

Mark Hazley	Present
Stacy Bernstein	Present

Executive Session at 10:00 a.m.

Board Meeting was called to order at 10:37 a.m.

Marina Manager Update – Mark Hazley

- Precision Fence installed fence on the south side parking lot to separate the new construction. The fence was installed to the end of our shed. Project Manager of the new construction paid for the fence to go down to the end of the property line (2-sections) and contributed towards the fence installation.
- Water has been turned off on the docks and the pump-out system has been winterized.
- TK Marine ordered lumber for the sea wall project. Will give a deposit upon arrival of supplies.
- Estimated started date is December 15, 2011
- Dave Hall to sign contract and Mark to get a copy of TK Marine current insurance for our records.
- Meaghan Cannon-Keough advised Mark that during the owner's meeting it was suggested that we increase lighting by the south side ramp onto walkway. Mark to contact Alan's Electric.
- Water line on E-dock had repairs

Fairway Navigation – Dave Hall

- Use working channel 16 to announce yourself in the fairway
- Will hang poster in Clubhouse to remind all boaters to announce yourself through the fairway to prevent congestion issues
- Install buoy at the end of D-11 to prevent any boats congestion.

Winter Storage of Boats – Dave Hall

- In year's past during the winter months boats were moved closer to the clubhouse to protect from weather and keep ice eaters consolidated.
- Our goal is to protect the boats from bad weather, protect the docks and keep HBHYC resources (ice eaters) to a confined area.
- Board suggested we allocate all boats and ice eaters to a specific area.
- If you keep your boat in your slip you are advised to purchase an ice eater and not to rely on HBHYC to provide one. One owner on J-dock has purchased his own ice-eater for that very reason.
- Ice eaters are for HBHYC and keep ice off our pilings, docks, walkways
- If an owner chooses to leave their boat in the water during the winter months it is not HBHYC responsibility to take care of your boat. You need to take care of snow, ice and lines.

Office Manager – Stacy Bernstein

- Final notice was sent to owner's who are more than two quarters (6-months past due) in November.
- A follow-up call and letter will be made to these owner's then legal action will be enforced.
- Slip Listing Agreements to be sent out within the next 2-weeks to owners. Please sign and return if you are interested in renting your boat slip for the 2012 Summer Season.



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Credit Card Processing – Dave Hall

- Bank of America merchant services is our credit card processing and we are paying the highest rate.
- We have paid close to three thousand dollars to BOA for credit card processing
- Have spoken with Joan Bartl, Payment Management Specialist who completed an analysis for our company and gave comparison on what her company can offer in regards to credit card processing.
- With the Payment Management we will be able to save 50%.
- Dave Hall to follow-up

Banking Alternatives – Dave Hall

- Bank of America is a convenient bank however we have being charged for every transaction.
- Researching other banks for better rates however there are fees for deposits.
- Wells Fargo has banking on-line. Purchase a scanner for Stacy to scan checks and deposit on-line. There is a branch in Manahawkin on Route 72/Shop Rite
- Ed Meline opened another savings and checking account at Citizen's Bank. Will research their bank fee's and if available on-line deposits.
- Our goal is to decrease the bank fees
- Owners are encouraged to do automated payments through their banks at no charge. Create HBHYC as a new vendor and have your quarterly condo fee's paid automatically.

2012 Budget Review – Ed Meline

The DRAFT I of the 2012 Budget was discussed and Ed will provide a transmittal letter and forward the Budget to all Owners by mid- December.

New Business

- Tom Gardner (Tucker) has secured our wireless network. Suggested we contact the company who installed the system 2-years ago to give a quote to tune-up our system and equipment.

The meeting was adjourned at 11:55 a.m.

The next Board Meeting is scheduled for Sunday,
December 11th at 10:00 a.m.

Board Meetings for the 2012

Sunday, February 12, 2012

Sunday, April 22, 2012

Sunday, June 3, 2012

Sunday, July 1, 2012

Sunday, August 12, 2012