

HIGH BAR HARBOR YACHT CLUB CONDOMINIUM ASSOCIATION, INC.  
BOARD OF TRUSTEES MEETING  
May 22, 2005

**Board members present:**

Hugh Gray  
Rich Ericsson  
Roy Rapp  
Mike Drago

Also Present:  
Pete Hoeltje – Marina Manager

Meeting convened at 10:00 AM

**Discussion Items:**

- Marina and Grounds
  - Yard Boat/Motor – The board discussed the need for repairing/replacing the current yard boat and/or motor. The current motor was a donation and is beyond repair. We are currently using Pete’s motor for the marina boat. Pete is to investigate the cost of a small but stable boat to use for Marina business. Staff must be able to stand and utilize necessary tools without danger of the boat tipping over.
  - Bulkhead – Butterick will be starting the resheathing project within a few days. He is waiting for the water temperature to reach an acceptable level. Pete will address the materials to be used and the depth of the sheathing with Butterick.
  - Dredging – Butterick will provide a day rate and a per trailer cost to haul away the spoil. We will determine the essential dredging needs and authorize Butterick to do the work.
  - Trailers – There are a number of trailers parked on Marina grounds in violation of club rules. Pete was instructed to discuss their removal with the owners.
  - Inventory of Marina Tools – The staff is using some of their personal tools for Marina work. Pete will inventory the tools we have and determine if we need to obtain additional tools for the Club.
  - Notice regarding dogs – It was noted that a number of owners and in some cases, neighbors, are not cleaning up after their dogs. Additional doggie mess bag dispensing stations will be obtained and installed on each side of the Marina grounds. Owners are encouraged to report violations to Marina staff.
  - Alternate use for current Weight Room – It was noted that the weight room is very seldom used for its intended purpose, and that the equipment is not in very good repair. It was requested that an alternate use for the space be investigated, and that recommendations be made to the board.

- Personnel – Several personnel related topics were discussed. The office has the required notices that need to be posted. Pete was asked to post them as required. Staff insurance requirements are to be researched. Pete is also looking for one summer help employee to provide evening and weekend coverage.
- Communications Committee – The draft charter that was provided by the Communications Committee was reviewed and approved subject to several minor wording changes. A marked up copy will be sent to Kurt Krumpholz, the Committee chair. The Committee has been invited to the next Board meeting on June 26 to make a presentation. Pete Hoeltje will be the Communications Committee board liaison.
- Finance Committee – A draft charter was introduced to the board members. It was decided to review the charter at the next meeting due to time constraints.
- Website – Pete asked if he could prepare digital pictures and a brief bio of the staff members and post them on the website so that the owners would have a chance to meet (electronically) the staff. The board agreed that it would be a good idea.
- Letter regarding slip owners with defective electrical meters - Pete will draft a letter to those owners whose electrical meters were bad asking them to consider sending an approximate payment of the bills to the office so that the other owners would not be required to cover their expenses.
- **Next Board Meeting scheduled 10:00 AM June 26, 2005**
- **Next Owners' Meeting to be held at 10:00 AM on July 9, 2005**

Meeting adjourned at 1:00 PM