



35 Sunset Blvd
Long Beach Township, NJ 08008
609-494-8801

Minutes of the High Bar Harbor Yacht Club Trustee meeting on Dec.12, 2021

This telephone meeting was opened by President Jim Frank at 9:34 AM

Board members attending were Jim Frank, Dave Hall, Pete Snieckus and Bill Crutchlow.
Justin Pimm attended. No owners called in.

Manager Updates

1. North end property management Started on clubhouse second floor deck to re gelcoat from Tornado damage.
2. Replaced AC/Heater unit upstairs in the clubhouse north side of building. Cost was \$10,900.00.
3. Hugo's pool service will begin repairs on the pool plumbing 12/14/21.
4. J-26 is in the process of selling.
5. 20 slips have sold since I started on September 16th of 2020.
6. Dock boxes on finger piers?
7. In the process of getting couches for upstairs just waiting for approval.
8. Since the 10% Increase on slip rentals have gone into place there has been no issue from tenants so far.
9. Recommend decommissioning fax machine.

Dock box location will be coordinated by the marina manager. They cannot obstruct passage by other club members. All dock boxes will be marked with the slip to which they are associated.

Expenditures were approved for new couches (\$4244.00), outdoor furniture (\$18811.00) and redoing the wicker chairs (\$1000.00). These amounts will be offset by tornado related insurance payments.

The fax machine will be eliminated.

Docks and Bulkheads:

We await a Jan. date for our variance hearing.

E dock will be replaced in the spring.

Treasurer Update:

There has been a poor response to letters sent to delinquent owners. Additional actions are necessary.

We are now fully transitioned to TD bank for business.

Transient electrical charges will be a fixed per night fee in 2022.
Small boat short term rents will have a fixed electrical fee.
The treasure has expressed concerns with our accounting and bookkeeping service.

Personnel:

The board approved four documents:
Employees Policies and Procedures Manual
Manager Job Description
Maintenance Personnel Job Description
Summer Dock Hand Job Description

All Other Business:

None

Owner Q&A:

None

The meeting adjourned at 10:21.

The next trustee meeting will be held on Sunday Jan. 16, 2022, at 9:30 AM