



35 Sunset Blvd  
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### **Minutes of the High Bar Harbor Yacht Club Board Meeting June 6, 2021**

The meeting was opened by President Jim Frank at 9:32 AM.

Also in attendance were board members Jay Keough, Jay Kikkowa and Bill Crutchlow.

Owners attending were: Rich Ericson, Bill Guertler, Fran Dalton and Ed Meline.

#### **Marina Manager Update**

1. Pool opened 5/17/21
2. 12 slips have sold since 9/16/20.
3. Eddin Ice stocked freezer for season.
4. Alan's Electric repaired terminals in breaker panel will need to update in the fall with new panel.
5. Repaired DVR for security camera by Island Audio.
6. I-03 SloMocean left and a new tenant took his place.
7. One slip available for seasonal lease A-04
8. Two transient slips are available now.
9. Slips J-19 and A-04 sold in April. J-24 is in the process of selling.
10. Purchased 2 new tables and chairs for downstairs deck.
11. Alan's Electric repaired electric issue on pump out system on F-dock.
12. We have 2 summer time Dockhands are with us this year, Anthony and Alex.
13. The Clubhouse is open for this year.
14. Spoke to Comcast about changing the post they have on the docks. They said that they will try to get to it ASAP.
15. EMP Industries replaced receiver on pump out system on north side.

Justin suggested that we obtain a kayak rack holding up to ten kayaks. The Board approved this acquisition and indicated that owners should get priority over tenants and Justin should keep a list of whose kayaks are in the rack. HBHYC assumes no responsibility for safeguarding kayaks in the racks, and owners will be required to remove kayaks regularly. He wondered if transient slips could be advertised on our web site. This was not approved.

#### **Dock and Bulkheads:**

There is no update on our variance application.

We plan on proceeding with the bulkhead work this fall with the height to be determined.

Damaged D and E dock pilings will be replaced this summer. We are going to acquire design plans for the replacement of E dock.

We would like feedback from owners who are members of the High Bar Harbor Tax Payers Association in matters which would affect our Club.

Hurricane season is here and so all are reminded of the need to replace worn dock lines. Boat owners are responsible for securing their boats.

## **Finance**

Mercadien has decided to file a tax return extension.

Ice purchase program is in operation. Billing will occur in Sept.

Treasurer Jay Kikkawa will be completing his third term this year and cannot run for re-election due to term limits. We need someone to assume this task.

## **Personnel:**

The 2019 personnel manual, marina manager job description and maintenance staff job description have been sent to Justin. After receiving his input, the committee will submit documents to the Board for final review.

## **Tech**

There had been positive feedback on the new WiFi system. We will confer with OnSpot to determine their recommendation for how strong winds must be for us to proactively drop the antenna poles.

## **Social**

This committee will restart operating post pandemic.

Volunteers are requested for this committee.

## **2021 elections:**

Volunteers are needed to fill **three** open seats on the board in August.

Please consider joining the Board.

## **Other Business**

Discussion was carried out regarding staff working on owners or tenant boats. The Board hereby reminds HBHYC members that on-duty HBHYC staff are not allowed to assist with any work on personal property (boats, dinghies, trailers, etc). Owners should refrain from making such requests.

Justin will train the staff in the correct way to handle dock lines while assisting boats entering/exiting their slips.

The meeting was adjourned at 10:40.

The annual meeting with elections will occur on Aug. 22,2021 at 9:30 AM.