



35 Sunset Blvd
Long Beach Township, NJ 08008
609-494-8801

Minutes of the High Bar Harbor Yacht Club Board Meeting Feb. 21,2021

Revised 2/24/21

This telephone meeting was called to order by President Jim Frank at 9:32.

Other board members present were Jay Keough, Jay Kikkawa and Bill Crutchlow.

Owners in attendance were: Bill Guertler, Ed Meline, Dave Hall, and Peter Snieckus

Marina Manager Report

1. Changed ice company to Eddin Ice, local company bigger bag of ice for same price.
2. North End Property management repaired leak on East side of building under circle window that was leaking into office. Total cost was \$17,380.03.
3. Slip Sale A-15/ 35' sold, December 2020 - \$42,000 new owner Susan Jacobson. She has been a long-time tenant here.
4. B-05 is under contract of being sold.
5. Sanded and painted both fish freezers.
6. Received CPO license for pool. CPR and AED certification is being pursued.
7. Replaced two motors on the Deicers.
8. All available slips have been rented for 2021 summer.
9. Touch up gel coat spots upstairs deck.
10. Repaired power washer choke was not working properly.
11. Brackets for J-dock and C-dock are made just waiting on nice weather to install.
12. Outside furniture lower deck / Trash & recyclable cans?
13. Repaired D- dock. Wrong size float replaced, re-aligned and reinforced brackets under D-10/ 11.
14. The main dock between D and E were next in line to replace planks with new but price of lumber had doubled in price. We then improvised by using the other side of board and only replace ones that were broken.
15. AED pads have been replaced with new. First Aid kits will be upgraded with Bill's input.

Justin will research upgrading exterior furniture and trash cans at the clubhouse.

We have obtained N 95 masks for the staff.

Docks and bulkheads:

Our attorney is applying for a variance to not elevate the new bulkheads to six feet above mean water. He reports that the Township Attorney and Engineer are receptive to our variance. We are requesting discussions with vendors to determine if they have capabilities and can provide estimates for E dock replacement.

Finance:

Income from Associate Membership and Transient fees has increased compared to last year.

An operating budget deficit was predicted for 2020 due to the need to overlap the new marina manager with Mark, and other factors. A preliminary analysis of 2020 shows a somewhat smaller deficit than predicted. The current deficit is \$8k versus \$11k predicted. The deficit may decrease further as tax preparation activities typically result in capitalization of certain expenses.

Ed Meline proposed going to a cashless ice purchase system. He and Dave Hall will create a spreadsheet for this. The board unanimously voted in favor of moving to a cashless ice management system.)

Technology:

On-Spot, the wifi vendor is scheduled to start work at the marina beginning late March. Jay Kikkawa and Justin are expecting to follow closely and ensure any structures are being properly installed for our dock systems.

Personnel:

We will begin work on job descriptions for the maintenance staff and summer dockhands.

Social:

The board will bring ideas to the April meeting based on what restrictions are projected to be in place. Maintaining some structure to support social activities is important.

Other discussion:

Justin was recognized for identifying and addressing multiple maintenance problems.

Insurance verification is required for all vessels.

Bill and Jim will start a review of the current "Rules and Regulations" to determine if updates are needed.

Owner Input:

No additional input

The meeting was adjourned at 11:04 AM.

The next meeting is scheduled for April 11, 2021 at 9:30 AM